



social development

Department:
Social Development
REPUBLIC OF SOUTH AFRICA

INTERNSHIP PROGRAMME 2018/2019

The National Department of Social Development (Pretoria) is offering an internship programme for the 2018/2019 financial year in the Pretoria centre (National Office). Applicants must be unemployed graduates from accredited institutions of Higher Learning with the following qualifications / study area:

Field of Study:

- **International Relations / Political Science**
- **Public Administration / Public Management**
- **Office Administration / Office Management**
- **Social Sciences / Human Sciences / Social Research**
- **LLB / Labour Relations**
- **Social Work**
- **Youth Development**
- **Community Development**
- **Development Studies**
- **Food Security**
- **Financial Management**
- **Accounting / Forensics Accounting**
- **Psychology**
- **Management Services / Operations Management**
- **Information Technology / Network Infrastructure**
- **Systems Development**
- **Events Management / Marketing / Communication / Media Studies / Graphic Design**
- **Business Management**
- **Enterprise Risk Management**
- **Geography / Geomatics / Geographical Information Systems**
- **Information Science / Information Studies**
- **Records Management**
- **Gender Studies**

Criteria:

The applicants must not have been exposed to work experience in their area of study or have participated in an internship programme in a government department. Invited candidates should make their own accommodation and transport arrangements.

Interested candidates should forward a signed **Z83 Form**, accompanied by the following documentation:-

- **CV,**
- **Certified copy of the qualification or a letter from the Institution announcing the completion of the qualification and the graduation date,**
- **Certified copy of the ID, and**
- **Academic record.**
- **Only one application per qualification is allowed, duplicate applications will not be considered.**
- **According to Employment Equity criteria the advertisement is open to Africans, Indians, Coloureds, and Whites, Male and Female and persons with disabilities.**
- **People with disabilities, in relation to their disability, must please specify their reasonable accommodation needs in other words what equipment and support is required to perform the job.**
- **Due to a large amount of correspondence we envisage receiving, only shortlisted candidates will be contacted.**

The Programme will commence on 01 April 2018 and end on 31 March 2019. The Interns will receive a monthly stipend of **R5, 354.00.**

Reference number: Intern18/19
National Department of Social Development
Directorate: HRD and Performance Management
Private Bag X901
Pretoria
0001

Or Hand Deliver at:

Human Science Research Council Building
C/o Bosman and Pretorius Street
134 Pretorius Street
Pretoria
0001

For attention: Ms Carmen van der Westhuizen at 012: 312 7532

Closing date: 5 December 2017.